Procedures for leaving

When returning from J-PARC, all deliverables/loans to the user's office window or return box

Please return (J-PARC User ID Card, vehicle passport, OSL badge, card key, bicycle, PHS, etc.).

Users Office Business hours : Monday to Friday, Hours 9:00 to 17:00

Except weekends, holidays, year-end and New Year holidays, and other holidays set by J-PARC

Two return boxes at 2 places.

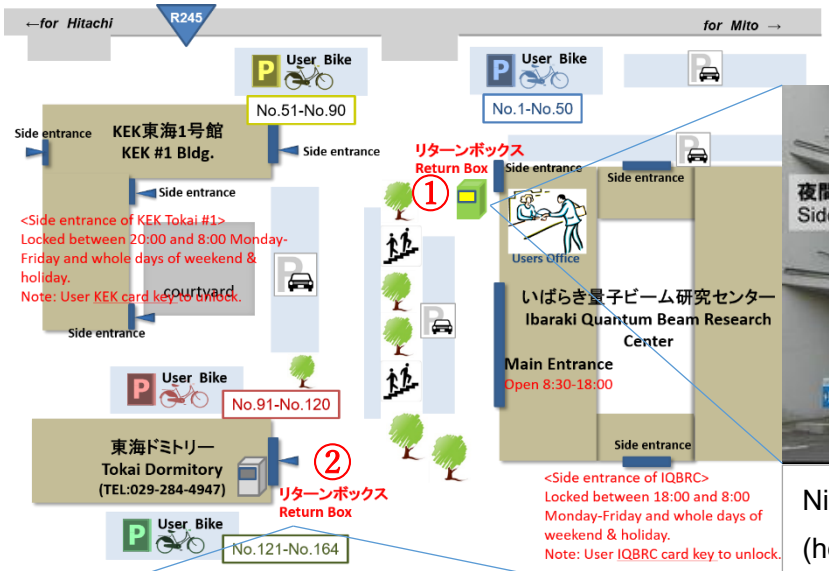
① *Night time or when UO is closed (holiday)* I**n front of side entrance at the Ibaraki Quantum Beam Research Center** (the building where the user's office is located).

Side entrance is located on the left about 20m from the main entrance.

② **Tokai Dormitory** entrance (You can use this anytime!)

It is located between two automatic doors at the entrance.

▼Location of return boxes



Night time or when UO is closed (holiday)

20m to the left of the main entrance.

Available all day.

It is located between two automatic doors at the entrance.

What should I do if I bring back the items to be loaned?

Please inform the Users Office that you have brought back the J-PARC User ID Card, etc.

Please return it by mail.