

Operating Procedures for Online Submission of Documents

It is now possible to download and submit various application forms through the User Support System (JUS).

STEP 1 Navigate to the Registered Experiment/Research Purpose Page

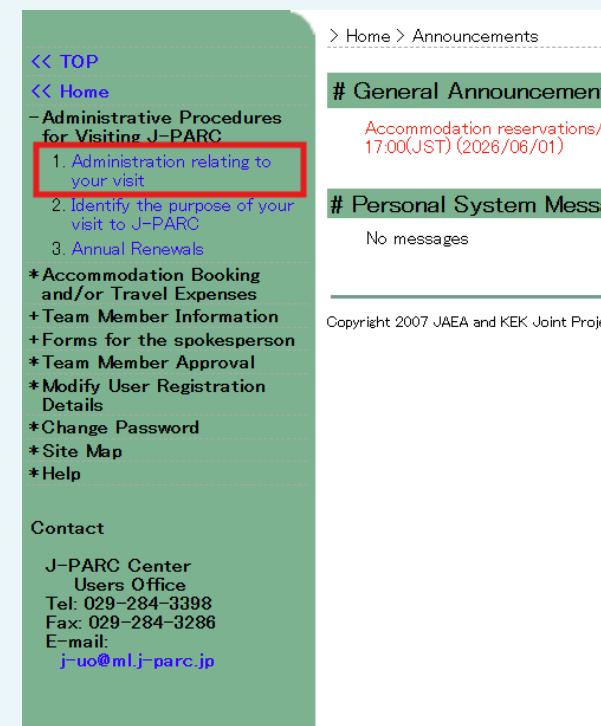
1. Log in to the J-PARC Portal Site.
2. Proceed to the **User Support System**.
3. Click on **Administrative Procedures for Visiting J-PARC** > 「1.Administration relating to your visit」 and select the relevant purpose.

STEP 2 Downloading and Uploading Forms

1. Download the forms as needed from [**Downloadable Application Forms**] at the bottom of the page and fill in the necessary information.
2. Upload the file(s) from [**Uploadable Documents**].

Notes

- Please upload only the documents that are required for submission.
- If a document is returned to you, please make the necessary corrections and upload it again.



From this page, you can download forms and upload files for the following documents:

  Radiation Worker Registration Form

  J-PARC User ID card Application Form

 Face photo

 Passport

  Application form of J-PARC card (Non-MLF Users)

  VISA Application Documents (Applicable persons only)

 Flight Ticket Receipt and Boarding Certificate (Applicable persons only)

 Other submitted documents (Applicable persons only)

 : Download

 : Upload