

Procedures upon arrival at J-PARC, As of April 2025

TO DO LIST when visiting at the first time in FY

Please check carefully as the place to receive items differs depending on arrival day and time.



To receive items and start your experiment/research, complete safety training course via website until 3 business days prior to your arrival date.

If you miss this deadline, it will not be possible to access J-PARC as you planned.

*From 1st April 2025, safety education will be available only online, and as a general rule, it will not be possible to take the course after arriving at J-PARC.

1. Arrival time and place to sign up.

Arrival during Users Office hours (9:00am-5:00pm on weekdays, except 12nn-1pm)

- Users Office at AQBRC

Arrival after Users Office hours (5:00pm-9:00am on weekdays, and on Saturday, Sunday, and national holidays)

- Reception desk of Tokai Dormitory

2. Pick up J-PARC User ID Card, etc.



Show your personal ID (*1) to receive **User ID card** (*1) passport, Japanese drivers' license, my-number card and resident card.

[User ID card, vehicle permission pass, dosimeter and building card key]

- **User ID card** with a neck strap
- **If you plan to drive a vehicle, request a Vehicle Permission Pass in advance.** It's required to be issued for each driver as necessary. Report on the rental car information, type of vehicle and license plate number.
- Dosimeter (Personal Dosimeter badge) to access radiation-controlled areas. Application is required as necessary.
- Receive a **facility/building cardkey (J-PARC Card)**. Application for users other than MLF users is required, attached inside the neck strap.

[Rental bikes, etc.] Rent items.

Available only to those who apply in advance. There is a limited number of bicycles, so we may not be able to provide them. Please use the shuttle bus (Tokai Building #1 bus stop) and wagon taxi (in front of the dormitory).

PHS (handy-phone for internal calls at J-PARC), bicycles, KEK building cardkey, IQBRC building and room cardkey, umbrellas, flashlights and helmets.

[Wi-Fi] See the information flyer on your arrival.

[Onsite info.] Locations for returning, bicycle parking areas, bus timetables, J-PARC information, etc. are listed in the information flyer on your arrival.