

# 2022/03/31 J-PARC PORTAL start!

URL: <https://jus.j-parc.jp/portal/top>

## What is J-PARC PORTAL SYSTEM

Entrance of following related systems.

This portal system provides users about notice for related systems and the proceeding status for related procedures.

To using each J-PARC systems, you must register a user account on the portal. After that, you can use the system by linking the account of the portal with the account registered in each system.

Currently, User Support System and Publication Database have already been linked with the portal.

Other systems will be linked in sequence.

## Rough flow when using User Support System for the first time

1. Apply an user account on J-PARC PORTAL.
2. When you access User Support System while logged in to J-PARC PORTAL, User Registration page be open. Enter User Registration form.
3. Please wait until the completion notifies "J-PARC user registration approved" by e-mail.
4. Log in to J-PARC PORTAL and proceed integration.
5. Access User Support System from the link menu or banner on the portal TOP

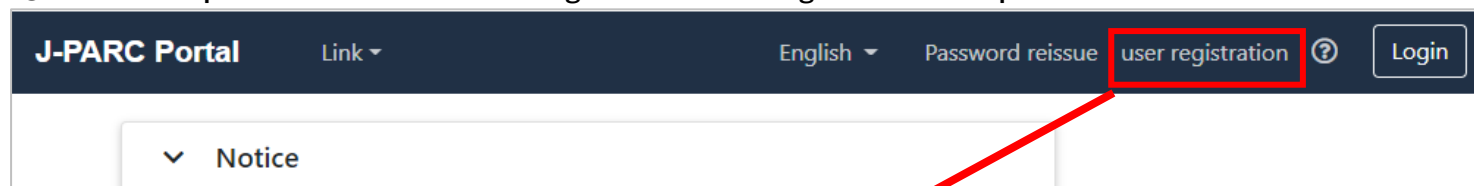
## Flow of first use

### 1. User Registration on J-PARC PORTAL

After 31 March 2022, you will be able to register user account from the portal.

Portal : <https://jus.j-parc.jp/portal/top/>

① Access the portal site and click 'user registration' on navigation bar at top of site. Enter e-mail address .



#### New user registration

mail address

Send

Enter e-mail address and click 'send' then e-mail for registration will be sent to the address you entered.

② Click URL on the e-mail to open registration form.

New user registration has been accepted on the J-PARC portal site.

Please access the URL listed below and register your user information. The URL is valid for 12 hours.

If the expiration date has passed, please register as a new user on the portal site again.

<https://jus-t.j-parc.jp/portal/user-registration/e5e6093d-d402-4d55-88d4-9852c3b41685>

Click the URL to open the portal password reissue screen.

③ Enter information on User Registration form.

J-PARC Portal Link English Password reissue user registration Login

### New user registration

\*Is a required item.

Personal information

Full name \* Surname Name middle name

Name (in Roman Surname Name middle name

confirmation page ※Be sure to click OK button on the confirmation page.

J-PARC Portal Link English Password reissue user registration Login

### New user registration

A new user has been registered.

back

※When this page appeared, new user registration for the portal is complete.

2. When you access User Support System while logged in to J-PARC PORTAL, User Registration page be open. Enter User Registration form.

① Access the portal and click LOGIN.

J-PARC Portal Link English Password reissue user registration Login

② Log in to site.

J-PARC Portal Link English Password reissue user registration Login

### Sign in to your account

Username or email

Password

Sign In

Enter email address and password you set when you registered, and click login.

③ TOP page is appeared and access User Support System from the link menu or banner on the portal.

The screenshot shows the J-PARC Portal interface. At the top, there is a dark navigation bar with 'J-PARC Portal', 'Administrator menu', 'Link', 'English', and user icons. Below this, the main content area is divided into several sections. On the left, there are expandable sections for 'Notice' (showing 'There is no notification.'), 'Personal procedure' (containing a table for safety education status and a message about missing education), and 'Procedure status for each assignment'. On the right, there are several informational boxes and buttons. A box for MLF users contains links for 'User Program Overview', 'Experiment rules', and 'Operation'. Below that, a 'Call for Proposals' section has a 'Proposal Submission System' button and a note about new proposals. The 'User Support System' button is highlighted with a red box. Other buttons include 'J-PARC Publication Database' and 'J-PARC Center Users Office'.

④ Registration form (commitment and notification) of User Support System will be appeared. Enter user and activity information.

The screenshot shows the 'User Information' registration page. The header includes the J-PARC logo and 'User Support System' on the left, and 'Japan Proton Accelerator Research Complex' on the right. The main heading is 'User Information'. Below the header, there is a language selector set to 'Japanese'. The breadcrumb trail is '>> User Information TOP > User Registration > User Regist'. The main heading is '# User Registration.' followed by a paragraph of terms and conditions: 'This document stipulates the terms for using the J-PARC User Support System provided by the High Energy Accelerator Research Organization. All intending users must read the terms and agree with all the articles before using the system. Users are presumed to have agreed with all terms.' On the left side, there is a sidebar with a 'User Information Top Page' link and a list of options: 'Login' and 'User Registration'.

3. Please wait until the completion notifies "J-PARC user registration approved" by e-mail.

4. Log in to J-PARC PORTAL and proceed integration.

① Access J-PARC PORTAL and log in.

② Click profile icon and select Account Integration.

The screenshot shows the J-PARC Portal user profile menu. The top navigation bar is the same as in the previous screenshot. The main content area shows the 'Notice' section. On the right side, a user profile menu is open, showing options: 'User information correction', 'Change Password', 'Account integration' (highlighted with a red box), 'Login history confirmation', and 'Logout'.

③ Select systems to be linked, then enter the log-in ID and password.

Personal information		System linkage information	
Full name	Shiken Taro	User support system / research result management system	Unintegrated
mail address	test@post.j-parc.jp	Proposal Review System	Combined
Affiliation name	J-PARC_P	Proposal Submission System	Combined

**Integration source user information**

Target system: User Support System · Proposal Pu

Login ID:

password:

Show password

Confirmation back

confirmation page

※Be sure to click Integration button on the confirmation page.

Account integration is complete.

back

※When this page appeared, account integration is complete.

## 5. Access User Support System from the link menu or banner on the portal TOP.

Since you have already logged in on the portal, you can start using User Support System.

If you want to use User Support System after that, click the login on the portal or click or log in from the login page of the portal even if you have accessed directly to User Support System.